

# **INVERSE TRASLATION OF THE INTERNATIONAL ACADEMIC MOBILITY REGULATIONS OF UNDERGRADUATE STUDENTS AT PABLO DE OLAVIDE UNIVERSITY**

The content of this document is merely informative; the binding version is the Spanish one (Consolidated version that includes the modifications approved by the Governing Board of the Pablo de Olavide University in Seville (Spain). Session dated November 2<sup>nd</sup>, 2016).

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### **Preamble**

The Royal Decree 1393/2007 dated October 29<sup>th</sup>, which establishes the organisation of official university education, states that universities shall draw up and make public their regulations on the system of recognition and credits transfer according to the general criteria established therein, both within Spain and abroad aiming at making student mobility effective.

In compliance with the aforementioned Royal Decree, the Pablo de Olavide University has adopted new regulations to the Recognition and Transfer of Credits, approved by the University's Governing Board in its session dated 3<sup>rd</sup> June 2013. Article 10 states that all credits obtained by students in universities they attend in the framework of a mobility programme will be recognised, in compliance with the corresponding Learning agreement, and that studies carried out under inter-institutional agreements between Pablo de Olavide University and other universities or Higher Education Institutions will be considered to be included in mobility programmes.

The current situation of the Spanish University, as a result of the adaptation process to the European Higher Education Area, one of whose core issues is the promotion of mobility, requires regulation and homogenisation of the criteria applied to the different institutions, within a legal framework that provides the students with security and a new

boost to their international mobility. This double need for updating and homogenisation has also been reinforced by the approval of the University Student Statute i.e. Royal Decree 1791/2010 dated December 30<sup>th</sup>, which expressly establishes the "mobility right", by the reform of the Statutes of the Pablo de Olavide University (Decree 265/2011, of 2 August) and by the modification of the Andalusian Law on Universities by Law 12/2011 dated 16<sup>th</sup> December.

Accordingly, the purpose of these regulations is to enhance international mobility by establishing provisions broadening the scope of students' rights and clarifying their obligations, making adaptable the criteria for recognition of studies and establishing the imperative principles of reliability between the parties. Furthermore, its objective is to order coordination and collaboration at the Pablo de Olavide University for the administrative simplification of procedures. However, in the application of the regulations during academic years since their approval in the Governing Board and their subsequent entry into force, there have been found some difficulties when analysing several articles. Likewise, numerous situations that were not clearly contemplated have arisen and have led to confusion or have required the assistance of the General Administrator for proper implementation of the regulations. With the intention of tackling these deficiencies and facilitating their application, some articles have been amended, some aspects that were not in line with management procedures have been deleted, and Chapter VI on students with functional limitations has been included. Finally, it has been adapted to the new Law 39/2015 dated October 1<sup>st</sup> on the Common Administrative Procedure of Public Administrations with regard to electronic administration.

## **CHAPTER I**

### **GENERAL PROVISIONS**

#### **Article 1. Subject and scope**

1. These regulations establish the rights and obligations of undergraduate students in international mobility. In addition, these regulations establish the procedure applicable to both the mobility stays of students from the Pablo de Olavide University in universities, institutions and centres of higher education, companies, internship or research centres in other countries, and the mobility stays undertaken at the Pablo de Olavide University by students in universities, institutions and centres of higher education, companies, internship or research centres from other countries.

2. Students from foreign educational systems studying at the Pablo de Olavide University, to whom the general rules of access for obtaining an official degree or university degree from the Pablo de Olavide University, are excluded from the scope of these regulations. Those students received within the framework of the International University Centre's activities will also be excluded, with the exception of those foreign students who undertake their activities within the framework of the signing of an Agreement accrediting Double Degree studies.

## **Article 2. Definitions**

**(i). Recognition and Transfer of Credits:** These concepts will be those included in the regulations of the Recognition and Transfer of Credits of the Pablo de Olavide University. The basic rules for any interpretation regarding the Recognition and Transfer of Credits shall be understood to be those included in Chapter II of the aforementioned regulations.

**(ii). Learning agreement:** It refers to the document which reflects, with binding character, the agreement signed between the student and the University. Furthermore, according to Article 10 of the Regulation of Recognition and Transference of Credits, this document represents a previous commitment of recognition that will have the same value as the recognition procedure defined in Chapter III of the aforementioned regulations.

**(iii). University:** Institution of higher education, centre of higher education or research centre recognised by its country legislation.

**(iv). Outgoing student:** A student from Pablo de Olavide University who undertakes a temporary stay, academic or internship, in a university, institution or entity of public or private law located in another country.

**v). Incoming student:** A student from a university abroad who is undertaking a temporary, academic or internship stay at the Pablo de Olavide University.

**(vi). Exchange:** Temporary academic stay at a university in a mobility place within the framework of the programmes, agreements, or conventions signed.

**(vii). Institutional Coordinator:** Person assigned by the Vice-rectorate in charge of international mobility for the coordination of the international mobility at the Pablo de Olavide University.

**(viii). Academic Coordinator of the centre:** Member of the management team of a teaching centre assigned by the centre for the coordination of the international mobility of the students of that centre or programme. It shall be their competence to manage, coordinate and assess the suitability of signing new agreements and their renewal, to validate the study contracts previously agreed between the Academic Tutor and the student, in addition to sending the pertinent information regarding mobility programmes to the tutors and their management.

**xix). Academic Tutor:** Member of the Teaching and Research Staff designated by the Faculty for the coordination of mobility in specific universities. They advise and propose the content of the Learning agreement. They will have to advise students of the preparation concerning Academic Mobility Agreements, monitoring it and formalising the Learning Recognition Agreement upon their return from the host university.

### **Article 3. Binding principles**

The international student mobility in Pablo de Olavide University is regulated by the following binding principles:

- a) Coordination and collaboration on the part of the administrative bodies and units from the Pablo de Olavide University competent in the field of international student mobility.
- b) Advertising, equality, merit and capacity in the access to mobility programmes and agreements.
- c) Legitimate expectations in the fulfilment of the commitments made in each case concerning the recognition of studies undertaken during international mobility stays.

### **Article 4. Parties and responsibilities in the signing and management of international mobility agreements**

1. International student exchange and mobility agreements and conventions mobility shall be signed by the Rector on their own initiative or at the request of the Vice-Rectors, Centres or Departments.
2. For the development of certain mobility programmes attached to a general regulatory framework, the Rector may specifically delegate to the Vice-Rector or Vice-Rector in charge of Internationalisation.

3. The International Relations and Cooperation Department shall be responsible for the preparation, publication, dissemination and selection of mobility calls, in addition to communication for this purpose with partner universities.
4. Within the competence of the Centres will be the identification of academic interests related to international mobility and the internationalisation strategy aimed at better managing their students' mobility in line with the University's Strategic Plan on Internationalisation.

#### **Article 5. Procedure for signing international student mobility agreements**

The procedure for signing specific student mobility agreements will be that established in the applicable regulations of the General Secretary's Office 1/2009 dated 16<sup>th</sup> March on the processing of Agreements.

1. In the case of specific agreements for the scope of specific degrees programmes, the management will be assisted jointly by the person in charge of the Academic Coordination of the centre, who shall inform about the interest of the mobility programme and its academic conditions.
2. When signing a bilateral student mobility agreement, the Academic Coordinator from the Pablo de Olavide University Centre must ensure the academic feasibility of the mobility, in order to fulfil the principles on which academic recognition is based.

#### **Article 6. Monitoring of agreements**

The Vice-Rector's Office for Internationalisation shall monitor the International mobility agreements signed by Pablo de Olavide University, with the aid of the International Relations and Cooperation Department. Furthermore, it shall report to the International Relations Committee.

## **CHAPTER II.**

### **OUTGOING EXCHANGE STUDENTS FROM THE PABLO DE OLAVIDE UNIVERSITY**

***Section One: Rights and obligations of outgoing students from Pablo de Olavide University.***

## **Article 7. The outgoing exchange students from the Pablo de Olavide University**

It will be considered as outgoing mobility students those who undertake a temporary academic stay or internship in universities located abroad to carry out academic activities related to their degree and who are beneficiaries of a mobility place granted by the Pablo de Olavide University within the framework of the programmes, agreements or agreements signed.

For all purposes, it shall be considered that outgoing exchange students are subject to the academic regime in force at the host university during the academic period in which they are studying in the host university, with the exceptions that may be included in these regulations.

## **Article 8. Rights**

Outgoing exchange students from the Pablo de Olavide University will have the right:

- a) To be generally informed about the academic offer of the host university, requirements and conditions for the recognition of the studies they are undertaking, as well as the administrative procedures and possible assistance for an appropriate planning and organisation of international mobility stays.
- b) To formalise a Learning agreement which, before the student's departure, establishes the foreseen study programme, including recognizable or transferable credits, in case of passing all the subjects foreseen in the Learning agreement.
- c) To modify the Learning agreement within the established period, if considered necessary during the student's stay at the host university, but in all cases with prior agreement with the Academic Tutor.
- d) To be granted the extraordinary enrolment alteration as a consequence of modifying their Learning agreement within the periods established for this purpose, and to refund, where appropriate, of the corresponding public fees.
- e) To be entitled to full recognition of the studies carried out as part of the degree programme being studied at Pablo de Olavide University under the terms established in the Learning agreement, or in its possible modification, and respecting the evaluation and the results obtained at the host University.
- f) To enrol at the Pablo de Olavide University in other subjects not included in the Learning agreement and to follow them according to the terms included in the corresponding Teaching Guide.

- g) To maintain those scholarships or grants whose receipt is not incompatible with mobility.
- h) To be exempt from the payment of tuition fees at the host university.
- i) To receive the financial aid for mobility established under the call in which they have obtained an exchange place, provided that they fulfil the requirements established therein.
- j) In subjects enrolled to be studied at Pablo de Olavide University during the stay abroad, to be able to obtain the qualification on the evaluation of every component of the subject by means of the Practical Teachings and Development (EPD in Spanish) either online, or through an alternative system.
- k) In case of subjects enrolled to be studied at Pablo de Olavide University during the stay abroad, the examination will be facilitated according to such circumstance. To this end, students will be required to plan dates of their stay abroad during the official examination period. The student may be able to request, with the prior authorization of the Academic Tutor, the rescheduling of the evaluation dates, under exceptions and duly justified circumstances exclusively.

#### **Article 9. Obligations**

1. Outgoing exchange students shall have the following obligations:

- a) To complete and submit the required documents, both at the Pablo de Olavide University and at the host university, as established in the form and within the deadlines.
- b) To enrol for the subjects, courses or credits included in the Learning agreement at the Pablo de Olavide University, as well as to make the corresponding payments within the established deadlines.
- c) To have a health insurance and travel assistance insurance with the minimum coverage established by the Vice-rectorate. Furthermore, the Pablo de Olavide University may require the contracting of a civil liability insurance for certain types of mobility. Either of the three sorts of insurance aforementioned have to cover the entire period of stay at the host university.
- d) Carry out the corresponding procedures, before and during the stay at the host university, in order to comply with the requirements of the legislation in force in the country of host.

e) To arrive at the host university on the established date, and to notify their incorporation to the International Relations and Cooperation Department from the Pablo de Olavide University within the established deadline and in the corresponding call.

f) To spend the agreed study period at the host university, including the examination period.

g) To fulfil the regulations established at the host university.

h) Any other obligations specified in the corresponding call.

2. Non-compliance with these obligations for unjustified reasons may result in the reimbursement of the aid granted, the withdrawal of the right to academic recognition and the penalisation in subsequent mobility calls, without prejudice to any disciplinary liability that may arise.

### ***Section Two: Procedure for the selection of outgoing mobility students***

#### **Article 10. Calls for exchange**

1. The Vice-rectorate will publish annually, within the period established for this purpose, the calls for exchange places, including the terms and conditions, which have to include the following information:
  - a) The conditions of the vacancies offered are destination, stay duration, academic or linguistic requirements, eligible degrees and others that may be considered appropriate. Where appropriate, the specific conditions established for students with functional diversity will be reported.
  - b) General requirements. It will be essential to be enrolled in a degree leading to obtaining an official degree at the Pablo de Olavide University, both when applying and the stay.
  - c) Procedure and selection criteria.
  - d) Financial aid offered to the beneficiaries of the exchange places (if applicable).
2. Language skills: Regardless of the specific requirements included in each call, it may be required to accredit B1 level of the Common European Framework of Reference for Languages at least. The accreditation must be in the language of instruction of the host university or, alternatively, in English for those destinations that include it in their offer when the exchange period starts.

### **Article 11. Selection of outgoing exchange students**

The competent Vice-rectorate , with the technical report provided by the International Relations and Cooperation Department, and after consulting the International Relations Committee, will dictate resolution within the deadline established in the call with the list of the students selected for the exchange places offered, expressly indicating the appeals that the applicants may lodge against the decision and the deadline for contesting the decision.

### **Article 12. Academic agreement**

1. Outgoing exchange students must complete, before their stay and after have been duly guided and approved by the Academic Tutor appointed by the Centre, a Learning agreement in the standard form correctly fill in all fields.

2. Regardless of the variants that the standard model adopts in each program, the Learning agreement must include the following fields:

a) Personal data identification of the student

b) Information on the academic stay (destination, stay duration, etc...)

c) List of courses, modules, subjects or academic activity to be undertaken at the host institution, indicating the number of credits.

d) List of courses, modules, subjects or academic activity recognizable or transferable at the Pablo de Olavide University.

3. Notwithstanding what is specified in every call of each programme, the equivalent of 30 ECTS credits must be taken in the case of a term/semester during the stay. In the case of an academic year the equivalent must be of 60 ECTS credits regardless of what is established in the regulations of the host university. Nevertheless, the Faculty may authorise the inclusion in the Learning agreement of a lower or higher number of credits, exceptionally and for justified reasons.

4. The Academic agreement will be binding and will be signed by the applicant, their Teaching Tutor or the Academic Coordinator and the Dean. Consequently, a copy will be given to the student, to the International Relations and Cooperation Department and to the Undergraduate Management Department from the University.

### **Article 13. Modification of the Learning agreement**

1. Students shall have the right to modify the Learning agreement, if necessary, during the student's stay at the host university, in the case of discrepancies between the academic activities initially planned and those actually offered at the host university; or in case there are academic circumstances and force majeure reasons that justify it.
2. In any case, the modification shall always be made within the deadlines established in each of the programmes, duly justified and conforming to the procedures established for this purpose. The modification of the Learning agreement will always require the approval of the Academic Tutor for its processing.

### **Article 14. Stay extension**

1. Outgoing exchange students may request permission to extend their stay during the academic year. It's granting shall not imply the extension of the aid initially granted, unless the competent Vice-rectorate specifically resolves otherwise.
2. The application, which must state the period, the approval of the host university and the proposed modification of the Learning agreement, must be submitted to the International Relations and Cooperation Department and to the corresponding academic tutor.
3. The competent Vice-rectorate will resolve in the term established for each programme, following a report from the Academic Tutor or Academic Coordinator.
4. The stay extension shall imply the modification of the original Learning agreement and the approval of the new conditions resulting from the stay extension.

### **Section Three: Academic recognition**

#### **Article 15. Academic Recognition**

All subjects, credits or modules of the study plans offered by the Pablo de Olavide University are subject to recognition, regardless of their sort. The corresponding credits from the degree of the Pablo de Olavide University, which will be specified in the Learning agreement, may be for a entire course, full term/semester, modules, course blocks or individual subjects. For recognition purposes, the total equivalence of contents

and teaching workload per Module, Course and Subject will not be required and the competences acquired will be born in mind, according to the pertinent Learning agreement. In the resolution on academic recognition, all the grades received in the host university will be respected, as established by the Vicerectorate coordinated with the centres, according to the criteria and equivalences determined by the Vicerectorate. Furthermore, those subjects taken at the host university that are approved by the Academic Tutor will be subject to transfer.

#### **Article 16. Competent authority**

The competent institutions to resolve the academic recognition of degree studies in international exchange will be those established in the Regulations for Recognition and Transfer of Credits of the Pablo de Olavide University.

#### **Article 17. Academic recognition's procedure**

1. Once the stay is finished, the student shall ensure that an academic certificate from the host university is received in the International Relations and Cooperation Department from the Pablo de Olavide University, indicating all the courses attended and the grades obtained.
2. Once the certificate has been received, the International Relations and Cooperation Department from the Pablo de Olavide University will send the aforementioned documents to the Faculty, where the academic tutor will submit a recognition report. This recognition report must be approved by the academic coordinator and it will be sent to both the Undergraduate Management Department and the International Relations and Cooperation Department. The recognition report will always respect the Academic Agreement and its eventual modifications.
3. The credits recognised with the corresponding grades will be included into the student's academic record, by virtue of the regulations on recognition and transfer of credits in force, and must be reflected in the student's academic record.
4. Students must have fulfilled the procedures and requirements established in the programme in which they are enrolled and, in these regulations, including the corresponding documents, and must have provided the pertinent documentation. Unjustified failure to comply with these obligations may result in the loss of the right to recognition of the corresponding credits.

## **CHAPTER III.**

### **INCOMING EXCHANGE STUDENTS AT THE UNIVERSITY PABLO DE OLAVIDE**

#### **Article 18. For the incoming exchange students to the Pablo de Olavide University**

Incoming mobility students are those who undertake a temporary academic stay studying a related degree at the Pablo de Olavide University to the one they are attending at their home university. They are beneficiaries of a mobility place offered within the framework of the programmes, agreements or agreements signed with the Pablo de Olavide University.

#### **Article 19. Rights and obligations of incoming exchange students**

Generally, incoming students will have the same rights and obligations as the Pablo de Olavide University students.

#### **Article 20. Language proficiency**

Generally, a certain minimum level of the Common European Framework of Reference for Languages (CEFR) may be required in Spanish in order to study successfully at the Pablo de Olavide University, or B1 level in English, in case the degree lectures are given in that language, with the exception of studies taught in other languages.

#### **Article 21. Admission requirements for incoming mobility students**

Students from universities abroad that fulfil the requirements established in the international programs or agreements signed by the Pablo de Olavide University and that have been designated for this purpose by their home university may carry out temporary academic stays at the Pablo de Olavide University to complete their studies.

#### **Article 22. Procedure**

1. By the deadline and the format established in the corresponding international programme or agreement, the students' home universities must send to the International Relations and Cooperation Department from the Pablo de Olavide University a list of the students who have been selected to be part of the exchange program.
2. The acceptance of students shall be the responsibility of the competent Vice-rectorate for international mobility.

### **Article 23. Academic conditions for incoming exchange students' stays at the Pablo de Olavide University**

1. Incoming mobility students may take credits at the Pablo de Olavide University corresponding to the official degree courses of the field to which they are enrolled and of the appropriate level, in the terms established in the agreement signed with the Pablo de Olavide University. Notwithstanding the enrolment, the student will be allowed to study subjects from other fields, up to 20% of their Learning agreement, as a complement to it, as long as the availability of the groups in which the students enrolled to the corresponding study field will have priority.
2. In the case of bilateral agreements, the faculties (as promoters of these agreements) must ensure the places' availability for these interested students under the very same conditions as for the students from the Pablo de Olavide University, as well as coordinating with the other faculties and programmes affected. Regarding bilateral agreements included in general frameworks, it will be the responsibility of the Vice-rectorate to guarantee the places' availability , in coordination with the faculties concerned.
3. Despite the aforementioned and in cases justified by academic reasons, the Faculties may apply for authorisation from the Vice-rectorate competent in matters of teaching planning to limit admission to certain subjects or courses in which the award criteria will be included. In the event of authorising a limit on the number of places, the International Relations Department inform all interested applicants in advance.
4. Incoming students must complete the entire agreed period of studies (including the evaluation period) at the Pablo de Olavide University.
5. The centre will adopt appropriate measures to ensure the orientation, supervision and monitoring of the students admitted to the centre.

### **Article 24. Registration of incoming exchange students at the Pablo de Olavide University**

1. Generally, the credits' number that must be enrolled by incoming exchange students at the Universidad Pablo de Olavide will be 60 per year, or the equivalent of an entire academic year.
2. For administrative purposes, incoming exchange students will be assigned to a degree program at the Universidad Pablo de Olavide. The enrolment will be determined according to the study field related to the studies specified in the

international exchange program agreed with the home university, or in the acceptance document of the exchange student when it is the case.

3. Exchange students admitted to the Pablo de Olavide University shall not be required to pay public fees.

#### **Article 25. Academic reports of the students admitted to the Pablo de Olavide University**

Once the stay is finished and the corresponding grades are available and validated, the International Relations and Cooperation Department from the Pablo de Olavide University will send the corresponding official academic report, which will include, apart from the student's personal details, the framework and name of the exchange programme in which the student has been studying, the subjects enrolled and the grades obtained according to the current system at the Pablo de Olavide University. The aforementioned academic report will be submitted by the International Relations and Cooperation Department, both to the home institution and to the student concerned within a maximum period of one month from the end of the corresponding deadline for submission of records and grades.

### **CHAPTER IV.**

#### **THE INCOMING AND OUTGOING STUDENTS FOR INTERNSHIPS**

##### **Article 26. Outgoing students for internship**

Outgoing students for internship are considered to be those who undertake temporary internship in universities or public or private law entities of other countries for the realization of curricular or extracurricular internships related to the degree they are studying at their home university, and who are beneficiaries of a mobility place granted by the Pablo de Olavide University within the framework of the programs, agreements or conventions signed.

##### **Article 27. Rights and obligations for internship students**

Internship students shall have the rights and obligations established in Articles 8 and 9. To these effects, internship students shall have the right to formalise an Internship Agreement under the similar terms as those established in these regulations for the Academic Agreement and must have the corresponding insurance policies.

### **Article 28. Competent authority**

By request of the Vice-rectorate responsible for international exchange, the faculties will inform about the internship agreements undertaken within the framework of the Erasmus Programme, or other international programmes or agreements subscribed to by the Universidad Pablo de Olavide. Furthermore, the faculties shall appoint academic tutors to monitor the placements.

Annually, and within the period to be determined, the Vice-rectorate shall announce the call for mobility places for Erasmus internships, along with its terms and conditions, which must include the information established in Article 10.

## **CHAPTER V.**

### **OUTGOING FREE-MOVER STUDENTS**

#### **Article 29. Outgoing free mover students**

Outgoing students will be considered as those who carry out a temporary academic stay in an institution, higher education or research centres abroad and who are not beneficiaries of a mobility place granted by the Pablo de Olavide University within the framework of the programmes, agreements or conventions signed.

#### **Article 30. Requirements for outgoing free mover students**

1. Students must provide documentary evidence of having been admitted to study at a foreign university and follow the procedure established in order to be authorised as an outgoing free mover student
2. The student must have medical, accident or other insurances in order to protect themselves against risks that may arise during the stay, bearing in mind the free nature of the stay apart from any agreements.

#### **Article 31. Procedure for outgoing free mover students**

1. Students who would like to carry out a semester in a foreign university as a free mover student must apply for it by means of an application addressed to the Dean of the corresponding Faculty.
2. The application form must state the reasons for undertaking that exchange program, and must be attached with the admission documentation by the host university, as well as their academic record and the list of subjects that they intend

to study at the host university. The applicants must also commit themselves to get medical and accident insurance or any other that may be required to protect themselves against the risks that may arise during the stay.

3. The Dean or person in charge, in view of the bilateral mobility agreements signed and the commitments acquired therein, bearing in mind the possible stays already undertaken by the students and the impact this may already have on them, will verify the suitability of the proposal and will decide on the relevance of the mobility.
4. Generally, when there is a current bilateral agreement between the Pablo de Olavide University and the host university requested by the student, the authorization may be denied in order not to affect other students who have not been able to obtain a place, in compliance with the provisions of the agreement.

### **Article 33. Incoming free mover students**

Incoming free mover students will be considered to be those who carry out a temporary academic stay at the Pablo de Olavide University, and who are not beneficiaries of a mobility place granted by their home university within the framework of the programmes, agreements or conventions signed.

### **Article 34. Admission requirements for incoming free mover students**

Students from universities abroad who fulfil the following requirements may carry out a temporary academic stay at the Pablo de Olavide University to study a semester of their degree as free mover students:

- a) Having the status of undergraduate student in their home country.
- b) Having taken at least 60 ECTS credits, or their equivalent when starting their stay.
- c) Being authorized to study at the Pablo de Olavide University by their home university.
- d) Having taken out the mandatory medical and civil liability insurance.

### **Article 35. Procedure for incoming free mover students**

1. Students from other universities who wish to stay temporarily at the Pablo de Olavide University as free mover students must apply for admission to the corresponding Faculty, by means of the procedure indicated in the International Relations and Cooperation Department.

2. The application must be submitted together with the following documentation.
  - a) Authorization from the home university.
  - b) List of the subjects studied at the home university and an indication of the pertinent grades.
3. Having considered the application, the Faculty will proceed to issue, where appropriate, the corresponding authorisation which will be notified by the International Relations and Cooperation Department from the Pablo de Olavide University to the applicant, the home university and the Vice-rectorate.

## **CHAPTER VI.**

### **STUDENTS WITH FUNCTIONAL LIMITATIONS**

#### **Article 36. Students with functional limitations**

1. In order to guarantee equal opportunities and encourage the participation of students with functional limitations, and without prejudice to the provisions of these regulations, positive action measures will be promoted in the calls for mobility grants.
2. Students with functional limitations enrolled at the Pablo de Olavide University degrees will be encouraged to access international mobility programmes.
3. The faculties will be liable for proposing host universities that fulfil the necessary requirements to accommodate students with functional limitations and to ensure the viability of exchange.
4. When appropriate, international mobility calls shall set out the procedures, conditions and specific requirements to encourage the participation of students with functional limitations.

#### **First additional provision**

The Vice-rectorate responsible for international exchange is hereby entitled to adopt such measures as may be required for the understanding, application and development of these regulations.

#### **Second additional provision**

The Vice-rectorate and the faculties, with the support of the International Relations and Cooperation Department, shall set up a system of online preregistration that enables the

enrolment to groups of students in the Faculty within one year of the approval of these regulations. Furthermore, it shall enable the coordination between different faculties and programmes in the same study field.

In these cases, for degrees from the Universidad Pablo de Olavide prior to RD 1393/2007, the Academic agreement will necessarily express the unit of measurement of the academic credit provided in the corresponding study plan.

### **Third additional provision**

The denominations set out in these regulations, referring to unipersonal organs of government and representation, shall be understood to be made and used indistinctly in masculine or feminine, depending on the individual who holds the position. Furthermore, the term students should always be understood as referring to people of both genders.

### **First transitory provision**

Until the termination of degrees prior to RD 1393/2007, references in these regulations to ECTS credits shall also be understood to refer to their equivalent in LRU credits.

### **Second transitory provision**

Until the termination of degrees before RD 1393/2007, it may be the case that Agreement, credit systems prior to ECTS may be used by either of both the host and the home universities in a Learning agreement. Article 4.1 of RD 1125/2003 claims that "the total number of credits established in the syllabus for each academic year shall be 60 ECTS". Therefore, the aforementioned Learning Agreements, regardless of the unit of measurement of the academic credit they use, must respect the equivalence between the usual teaching load of an academic year and that defined in the aforementioned Royal Decree.

### **Repealing provision**

All provisions of equal or lesser status are hereby repealed in respect of any provisions which are contrary to these regulations.

### **Final provision**

These regulation shall enter into force on the day following its publication in the Official Bulletin of the UPO (BUPOe, *Boletín oficial de la Universidad Pablo de Olavide*).